PHOEBE APPERSON HEARST LIBRARY
BOARD OF TRUSTEES MEETING
Monday, October 19, 2026
MINUTES

Call to order
Present: Gary Linn, presiding, Elizabeth Groeger, Beth Bertolotto, Barb Fosheim, Micki Moore
Absent:
Also present: Sarah Shoop, Library Director

Consent Calendar Items
Review of minutes September 21, 2026.
M/Barb, S/Micki to approve the minutes from the board meeting on September 21, 2026.

Administrative Reports
Circulation
The board looked at circulation statistics for the library for August and September 2026.

Financial Records
August
Petty Cash
Budget
September
Petty Cash
Budget
M/Beth, S/Elizabeth to approve the Hearst Library financial records for August and September 2026.

Old Business
Review Patron Conduct Policy
The board looked at the Patron conduct policy after Sarah made changes from the last meeting that defined "excessive phone use."
M/Micki, S/Elizabeth to approve the Patron Conduct Policy with changes.

New Business
SDLA Conference – Sarah
Sarah attended the 2026 SDLA conference in Pierre at the end of September. She carpooled with another librarian from Spearfish, so there was not travel cost. Registration and lodging were the only things that the library paid for.
Autumn Library Training Academy @ Sturgis Public Library
Sarah obtained permission from the City Administrator and the Library Board members to close the library on Friday, October 23, 2026 so that she and Luba can attend the one-day training. Micole has a prior commitment and will not be able to attend. The focus for the day with be Disaster Preparedness in Libraries. The training is free and is sponsored by the South Dakota State Library.
Review Challenged Materials Policy
The library had to add in a section about a member of the public being able to bring a challenge to a court of competent jurisdiction for judicial review if they do not agree with the library board's decision to keep, discard or move an item. This addition aligns with the legislation that was passed in 2025.
M/Barb, S/Beth to approve the Challenged Materials Policy with the addition.

Adjourn
Upcoming Dates

Library Pie Sale	Wednesday, November 25, 2026
Library Board Meeting	Monday, December 21, 2026