

PHOEBE APPERSON HEARST LIBRARY
BOARD OF TRUSTEES MEETING
Monday, March 2nd, 2026
MINUTES

Call to order

Present: Elizabeth Groeger, Beth Bertolotto, Barb Fosheim, Gary Linn, presiding

Absent: Micki Moore

Also present: Sarah Shoop, Library Director

Consent Calendar Items

Review of minutes from December 15, 2025

M/ Barb, S/ Beth to approve the minutes from the board meeting on December 15, 2025.

Administrative Reports

Circulation

The board looked at circulation statistics for the library for December 2025 and January 2026.

Financial Records

December 2025

Petty Cash

Budget

January 2026

Petty Cash

Budget

M/ Elizabeth, S/ Barb to approve the Hearst Library financial records for October and November, 2025.

Old Business

New Business

Colleen's Retirement

Colleen retired on January 31st of this year after working for the library for 35 years. She will be missed.

Custodian Position

The custodian position was advertised on the Library and City of Lead Facebook pages. Pam Goodwin was interviewed by Sarah and Gary and was hired on February 17th.

2025 Budget – Final

M/ Beth, S/ Elizabeth to approve the Hearst Library final budget report for 2025.

Annual Report

Sarah has to have the board look at the Annual Report before turning it into the State Library. The report is due on March 31st. City officials also have to look it over which will be done at the commission meeting later today.

Adjourn

Upcoming Dates

Library Board Meeting

Monday, April 20, 2026