

PHOEBE APPERSON HEARST LIBRARY
BOARD OF TRUSTEES MEETING
Monday, April 20, 2026
MINUTES

Call to order

Present: Beth Bertolotto, Barb Fosheim, Micki Moore, Gary Linn, presiding

Absent: Elizabeth Groeger

Also present: Sarah Shoop, Library Director

Consent Calendar Items

Review of minutes from March 2, 2026. Correction to the minutes. They should say March 2, 2026 instead of March 2, 2025.

M/ Barb, S/Micki to approve the minutes from the board meeting on March 2, 2026.

Administrative Reports

Circulation

The board looked at circulation statistics for the library for February and March 2026.

Financial Records

February

Petty Cash

Budget

March

Petty Cash

Budget

M/Beth, S/Micki to approve the Hearst Library financial records for February and March 2026.

Old Business

New Business

BHLC Mini-Conference in Rapid City

Sarah and Micole will be attending the Mini-Conference in Rapid City on Friday. Sarah will be giving a presentation on Readers Advisory.

Public Library Director's Retreat

Sarah attended the first annual Public Library Director's Retreat in Pierre in late March. She was one of the first 30 registrants whom the State Library covered the lodging for. Additionally, Sarah carpooled with the directors from Spearfish and Deadwood, so the trip did not cost the Lead Library anything other than a few meals. It was a rewarding experience and Sarah learned a lot. Hopefully it is an annual event.

Review Confidentiality Policy

M/Barb, S/Micki to approve the Confidentiality Policy.

Adjourn

Upcoming Dates

Library Board Meeting

Monday, June 15, 2026