

PHOEBE APPERSON HEARST LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, December 16, 2024  
MINUTES

Call to order

Present: Gary Linn, Presiding, Barb Fosheim, Beth Bertolotto, Micki Moore, Elizabeth Groeger

Absent:

Also present: Sarah Shoop, Library Director

**Consent Calendar Items**

Review of minutes from October 21, 2024 meeting.

M/ Micki, S/ Barb to approve the minutes from the October 21, 2024 meeting.

**Administrative Reports**

**Circulation**

The board looked at circulation statistics for the library for October and November of 2024.

**Financial Records**

October

Petty Cash

Petty cash for October shows routine expenses.

Budget

The budget for October also shows routine expenses.

November

Petty Cash

Petty cash for November shows routine expenses.

Budget

The budget also shows routine expenses for November.

M/ Beth, S/ Micki to approve the Hearst Library financial records for October and November of 2024.

**2024 Preliminary Financial Report**

The report does not include most of the final expenses for the year, but gives a good idea of how the library's budget is doing for 2024. The library will not be over budget.

**Old Business**

**Update on Out of County Patron Cards**

All patron cards for those who live outside of Lawrence County have been updated to a non-resident card status. From there, we were able to print out the necessary number of letters that were drafted in order to let the affected patrons know about the change. There hasn't been any pushback so far.

**Update on State Library Funding for 2026**

Governor Noem has proposed the budget for Fiscal Year 2026 (July 1, 2025 – June 30, 2026). Governor Noem is recommending decreases of 12.5 state library staff positions (out of 22 total), \$1,030,267 in general funds,

and \$1,399,443 in federal fund expenditure authority to reduce the State Library. These cuts will affect almost every aspect of the Lead Library and would likely impact:

- interlibrary loan services
- all digital resources (including Libby)
- the Lead Library's website
- summer reading resources and training for staff
- library institute training
- staff certification and library accreditation

If the cuts go through, the Lead library would try to absorb as many of the costs as financially possible, but will not be able to take on all of them. The South Dakota Library Association (SDLA) is leading an effort to inform the general public of what these changes mean and to encourage them to contact state legislators.

### **New Business**

- Review Overdue and Fines Policy
- Review Patron Conduct Policy
- Review Services for People with Disabilities Policy
- Review Research Policy
- Review Unattended Children Policy

M/ Barb, S/ Micki to approve the above policies.

### **Adjourn**

### **Upcoming Dates**

Library Celebration to recognize 130 years of service  
Library Board Meeting

Monday, December 23<sup>rd</sup>, 2024 3-5 pm  
Monday, February 10<sup>th</sup>, 2025