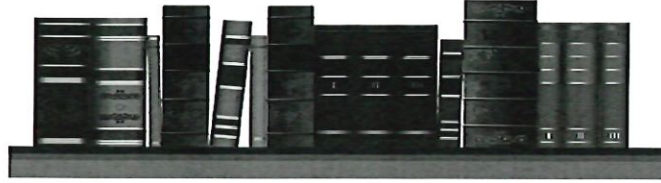


PHOEBE APPERSON HEARST LIBRARY
LEAD, SOUTH DAKOTA



BOARD OF TRUSTEES
HOURS OF OPERATION POLICY

PURPOSE

To set permanent hours of library operation

SOURCE

Hearst Library Board of Trustees and Hearst Library Director

POLICY

The Hearst Library will be consistently open for operation for the following hours on the following days with the exception of holidays, severe weather closures (as indicated by the Hearst Library Severe Weather Policy) and preannounced closures as determined by the Library Board of Trustees.

PROCEDURE

40 Regular open hours:

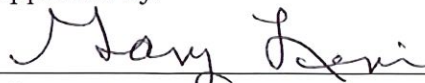
Monday, Thursday and Friday	10:00 a.m. to 5:00 p.m.
Tuesday and Wednesday	10:00 a.m. to 6:00 p.m.
Saturday	9:00 a.m. to 12:00 p.m.
Sunday	CLOSED

*** Library hours of operation may be altered at any time with prior approval by the Board of Trustees
The library will be closed on the following calendar days and such days as the Lead City Commission deems as holidays:


- New Year's Day ----- January 1st
- Martin Luther King Day ----- Third Monday in January
- President's Day ----- Third Monday in February
- Memorial Day ----- Last Monday in May
- Juneteenth ----- June 19th
- Independence Day ----- July 4th
- Labor Day ----- First Monday in September
- Native American Day ----- Second Monday in October
- Veteran's Day ----- November 11th
- Thanksgiving Day ----- Fourth Thursday in November
- Christmas Day ----- December 25th

Any library closures in addition to the above mandatory days will be predetermined with approval by a Library Board of Trustees vote and preannounced by library staff

Approved by:


Library Board of Trustees President

10-16-23
Date


Hearst Library Director