

PHOEBE APPERSON HEARST LIBRARY  
BOARD OF TRUSTEES MEETING  
Monday, October 16<sup>th</sup> 2023 @ 4:00 pm  
MINUTES

Call to order

Present: Gary Linn, presiding, Micki Moore, Beth Bertolotto, Barb Fosheim

Absent: Elizabeth Groeger

Also present: Sarah Shoop, Library Director

**Consent Calendar Items**

Review of minutes from June 20<sup>th</sup>, 2023 meeting.

M/ Barb, S/Micki to approve the minutes from the June 20<sup>th</sup>, 2023 meeting.

**Community Center Proposal**

The library board read the proposal letter presented by Dennis Schumacher in which the City of Lead and the Handley center are requesting help from the South Dakota State Legislators, the Governor and State Representatives to fund a new community center in Lead. The library board drafted and signed a letter of support for the project.

**Administrative Reports**

**Circulation**

The board looked at circulation statistics for the library from June – September, 2023. Stats show that circulation of library materials has held steady with a notable increase in circulation for the month of August when the Hearst Library held many of its Summer Reading programs. Sarah informed the board of the new Teen Life Skills program that the library is offering on Wednesday evenings from 4-6 pm. So far there have been between three and five teens participating each week.

**Financial Records**

Records from the June – September show routine expenses. The library had to get a new water heater in the basement as the old one started leaking. The city finance officer will give Sarah the total amount for that once they receive the invoice. The city crew took care of the disposal of the old water heater and the installation of the new one.

M/Micki, S/Barb to approve the Hearst Library financial records from June – September, 2023.

**Old Business**

**Update Bylaws**

The board voted to approve the new meeting time for board meetings. Meetings will now be held every other month in February, April, June, August, October, and December on the third Monday of the month at 4:00 pm instead of 5:00 pm.

M/Barb, S/Micki to approve the change in the Board's meeting time.

**New Business**

**Review Hours Policy**

The hours policy was changed to reflect the addition of Juneteenth (June 19<sup>th</sup>) as one of the holidays in which the library will be closed to the public.

M/Barb, S/Micki to approve the change in the hours policy.

### **Library Courier Update**

The courier has been showing up every week, however instead of two stops per week it has been one. The State Library has a Google form that libraries can fill out when stops are missed. The Hearst Library has been using that to let the State Library know when stops are missed so that they are not paying for stops that are not happening.

### **Sarah-Conference Update**

Sarah attended the annual SDLA Conference which took place September 27 – 29<sup>th</sup>, 2023. There were a lot of informative sessions and a good update about what was happening that could affect libraries in the South Dakota State Legislature. Most of the legislature that was introduced in the last year had to do with censorship in libraries. One bill proposed to legally charge librarians if caught “distributing obscene materials to minors.” There was no definitive definition for what would be considered as “obscene material.” The bill failed. Additionally, a similar bill was proposed that would take away a library’s funding if librarians were caught “distributing obscene materials to minors.” This bill also failed.

### **Adjourn**

### **Upcoming Dates**

Library Board Meeting

Monday, December 18<sup>th</sup> @ 4:00 pm